

## Part A

**Report to:** Cabinet

**Date of meeting:** Monday, 5 June 2023

**Report author:** Associate Director of Planning, Infrastructure and Economy

**Title:** Contract Procedure Rule Exemption: OCS CCTV Services

### 1.0 Summary

1.1 Under the council's Contract Procedure Rules an exemption agreed with a value over £100,000 should be reported to Cabinet for noting.

1.2 A contract exemption was sought for a 9 month extension to the Council's current contract with OCS to operate the Council's CCTV control room. The Council's CCTV control room is due to be relocated later this year and therefore a short extension was sought to maintain current operations during this period. The Council intend to undertake a full retender of the services provided to operate the control room later this year.

1.3 Attached as Appendix 1 is the exemption, in accordance with the Contract Procedure Rules, agreed by the Group Head of Place Shaping and Managing Director and outlined with the Portfolio Holder.

### 2.0 Risks

#### 2.1

<b>Nature of risk</b>	<b>Consequence</b>	<b>Suggested Control Measures</b>	<b>Response</b> (treat, tolerate, terminate or transfer)	<b>Risk Rating</b> (combination of severity and likelihood)
Potential alternative suppliers challenge the council's decision to award this contract.	Limited due to the award being for an extension to an existing contract for a limited period of 9 months	A full retender of the current contract will be undertaken later this year	Tolerate	1
Transparency in decision-making	Limited as mitigation steps have been taken.	Mitigated through seeking senior management approval then reported to cabinet.	Tolerate	1

### 3.0 **Recommendations**

3.1 That the exemption be noted.

#### **Further information:**

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**Report approved by:** Tom Dobrashian, Executive Director Place

### 4.0 **Detailed proposal**

4.1 The detail of the exemption and the reason for it can be found in the Appendix 1 of this report.

4.2 An exemption was sought for a 9 month extension to the Council's current contract with OCS to operate the Council's CCTV control room. The Council's CCTV control room is due to be relocated later this year and therefore a short extension was sought to maintain current operations during this period. The Council intend to undertake a full retender of the services provided to operate the control room later this year.

### **Implications**

#### 5.1 **Financial**

5.1.1 The Shared Director of Finance comments that the proposals are within current budgets.

#### 5.2 **Legal Issues (Monitoring Officer)**

5.2.1 The Group Head of Democracy and Governance comments that the attached appendix gives the reason for the exemption in accordance with the contract procedure rules.

#### 5.3 **Equalities, Human Rights and Data Protection**

5.3.1 There are no implications.

#### 5.4 **Staffing**

5.4.1 The exemption allows the continued staffing of the Council's CCTV control room.

## 5.5 **Accommodation**

5.5.1 There are no implications.

## 5.6 **Community Safety/Crime and Disorder**

5.6.1 The exemption enabled the continued operation of the Council's CCTV control system that supports the Council's community safety objectives.

## 5.7 **Sustainability**

5.7.1 There are no implications.

## **Appendices**

Appendix 1 – contract exemption.

## **Background papers**

No papers were used in the preparation of this report.